

**MINUTES OF THE KIRTLAND HILLS VILLAGE
COUNCIL MEETING
HELD IN THE VILLAGE HALL, MONDAY October 20, AT 5:30 P.M.**

MEMBERS PRESENT: Mayor Turben, Council Members Allen, Cooper, King, Harrold, and Scott

ALSO IN ATTENDANCE: Law Director Steve Byron, Chief Barry Hendricks, Clerk-Treasurer Jamie Zigman, Cory Hinton, Jennifer Burk, Brian Burk, Ava Burk, and Kate Burk

Mayor Turben called the meeting to order at 5:30 P.M.

All in attendance recited the Pledge of Allegiance.

MOTION to accept resignation letter of Council Member Jane Thornburgh effective September 21, 2025.

Motion was made by Ms. Scott, seconded by Mr. Allen and passed by unanimous voice vote.

Roll call: Allen, Yes; Cooper, Yes; Harrold, Yes; King, Yes; Scott, Yes;

MOTION for council to appoint Jennifer Burk to fill the unexpired term of Council Member Jane Thornburgh, which term will expire December 31, 2025.

Motion was made by Mr. Cooper; seconded by Mr. King and unanimously carried to confirm the appointment.

Roll call: Allen, Yes; Cooper, Yes; Harrold, Yes; King, Yes; Scott, Yes

Law Director Byron administered the Oath of Office to Jennifer Burk.

MOTION to approve Minutes of the Previous Meeting

MOTION was made by Ms. Scott, seconded by Mr. Allen, and unanimously carried to approve the minutes of the September 15, 2025, meeting.

Roll call: Allen, Yes; Cooper, Yes; Harrold, Abstained; King, Yes; Scott, Yes; Burk, Yes

RESOLUTION 2025-24 Authorizing and approving the expenditure of funds

Motion was made by Ms. Harrold, seconded by Mr. King to approve the expenditure of funds.

Roll call: Allen, Yes; Cooper, Yes; Harrold, Yes; King, Yes; Scott, Yes; Burk, Yes

Chief's Report:

Sanctuary project will be completed by the end of this week, which is ahead of schedule.

We are still looking for a full-time police officer to fill Christen Muir position. We have been interviewing these past couple of weeks. We have a prospective candidate, but we are currently working on details of employment.

The contract for Central Communication is up for renewal. The Chief is going to reach out to them to discuss the contract rates for the upcoming renewal. The rate for 2026 is \$50,954.77 and goes up over the next 5 years. In the 5th year we will be at about \$84,000. There is a possibility of signing up with Willoughby for dispatch. This is something that we will look into next year. We are required to give a 6-month cancellation notice to Central Communication if we should decide to change. The current issue with Central Communication is the increase in cost as well as the dispatch process for incidents on I90.

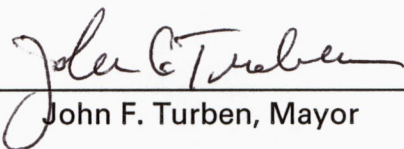
Mayor's Report:

We have 6000 carbon credit, and we recently sold 250 at \$40 per credit for a total of \$10,000 from the Great Lakes Cheese Company. The payment should be received this week, and the funds will be utilized to extend the walking trails. The fees will be deferred at this time, and the income will be placed in the General Fund.

Alyson and the Mayor will present at the October 21 information meeting. The council stated that they really haven't received much feedback about the Levy. We will discuss whether future information meetings and/or postcards are necessary after the initial information meeting.

The next Council meeting will be held at the Village Hall at 5:30 P.M. on Monday, November 10, 2025.

Motion was made by Ms. Scott, seconded by Mr. Harrold and unanimously carried to adjourn the meeting at 5:55 P.M.



John F. Turben, Mayor

Attest:



Jamie Zigman, Clerk-Treasurer