

**MINUTES OF THE KIRTLAND HILLS VILLAGE
COUNCIL MEETING
HELD IN THE VILLAGE HALL, MONDAY JANUARY 5 2026, AT 8:30 A.M.**

MEMBERS PRESENT: Mayor Scott, Council President King, Council Vice President Allen, Council Members Burk, Byrne, Cooper, Harrold and Shibley.

ALSO IN ATTENDANCE: Law Director Steve Byron, Chief Barry Hendricks, Clerk-Treasurer Jamie Zigman, Jack Turben, Heather Byrne, Tim Byrne, Debbie Byrne and Cory Hinton.

Swearing in of Jen Burk as Member of Council

Swearing in of Ben Cooper as Member of Council

Swearing in of GJ King as Member of Council

Mayor Alyson Scott administered the oath of office to Council Members Burk, Cooper and King.

Mayor Scott called the meeting to order at 8:30 A.M.

All in attendance recited the Pledge of Allegiance.

MOTION to approve Minutes of the Previous Council Meeting on December 15, 2025

Motion was made by Mr. King, seconded by Mr. Allen, and unanimously carried to approve the minutes of the December 15, 2025, meeting.

Election of President and Vice President of Council

Motion was made by Mr. Allen nominating Mr. King as President, seconded by Ms. Burk

Motion was made by Mr. King nominating Mr. Allen as Vice President, seconded by Mr. Cooper

Nominations adopted by unanimous voice vote.

Swearing in President and Vice President of Council

Mayor Alyson Scott administered the oath of office to Council President King and Council Vice-President Allen.

Election of Member of Council

Motion was made by Mr. Cooper nominating Mr. Byrne as Member of Council, seconded by Mr. Allen

Nominations adopted by unanimous voice vote.

Swearing in Member of Council

Mayor Alyson Scott administered the oath of office to Member of Council Jesse Byrne

ORDINANCE 2026-01 An ordinance to enter into an agreement with Stephen L. Byron and Singerman, Mills, Desberg & Kauntz Co., L.P.A. for legal services beginning January 1, 2026, and ending December 31, 2026, confirming the appointment of Stephen L. Byron as law director, repealing certain ordinances, and declaring an emergency

Motion was made by Mr. Allen; seconded by Ms. Burk to suspend the rules.

Roll call: Allen, Yes; Burk, Yes; Byrne, Yes; Cooper, Yes; Harrold, Yes; King, Yes; Shibley, Yes

Motion was made by Mr. Allen; seconded by Ms. Burk to adopt the ordinance.

Roll call: Allen, Yes; Burk, Yes; Byrne, Yes; Cooper, Yes; Harrold, Yes; King, Yes; Shibley, Yes

ORDINANCE 2026-02 An ordinance appointing James R. O'Leary as police prosecutor and assistant law director, establishing the compensation for that position, repealing certain ordinances, and declaring an emergency

Motion was made by Mr. Allen; seconded by Mr. Shibley to suspend the rules.

Roll call: Allen, Yes; Burk, Yes; Byrne, Yes; Cooper, Yes; Harrold, Yes; King, Yes; Shibley, Yes

Motion was made by Mr. Shibley; seconded by Mr. King to adopt the ordinance.

Roll call: Allen, Yes; Burk, Yes; Byrne, Yes; Cooper, Yes; Harrold, Yes; King, Yes; Shibley, Yes

RESOLUTION NO. 2026-03 Honoring Mayor John "Jack" Turben of the occasion of his retirement as Mayor of the Village of Kirtland Hills, Ohio.

Motion was made by Mr. Allen, seconded by Ms. Harrold and unanimously carried to approve the Honoring Mayor John "Jack" Turben of the occasion of his retirement as Mayor of the Village of Kirtland Hills, Ohio.

Steve Byron mentioned the concern brought up about Airbnb guidelines within the village. Discussion took place about creating an ordinance with guidelines for Airbnb rentals. This has been tabled for further research to take place.

Chief's Report:

- Nothing to report

Mayor's Report:

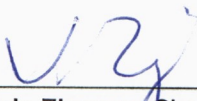
- Mayor Scott will be sending out a newsletter in the next month or so to discuss committee changes that will be taking place. Possibly the development of a historical committee to help with the centennial celebration of the village.

The next Council meeting will be held at the Village Hall at 5:30 P.M. on Monday, January 26, 2026.

Motion was made by Ms. Harrold, seconded by Mr. Byrne and unanimously carried to adjourn the meeting at 9:04 A.M.



Alyson Scott, Mayor

Attest: 

Jamie Zigman, Clerk-Treasurer