

**MINUTES OF THE KIRTLAND HILLS VILLAGE
COUNCIL MEETING
HELD IN THE VILLAGE HALL, MONDAY December 15, AT 5:00 P.M.**

MEMBERS PRESENT: Mayor Turben, Council President Harrold, Council Vice President King, Council Members Allen, Burk, Cooper, Scott and Shibley.

ALSO IN ATTENDANCE: Law Director Steve Byron, Chief Barry Hendricks, Lieutenant Jeff Bilicic, Sarah Bilicic, Mason Bilicic, Eva Bilicic, Grace Bilicic, Gavin Bilicic, Dan Wilson, Clerk-Treasurer Jamie Zigman, Donielle Tuttle, Bernice Schreiber, Sargeant Joshua Burr, Danielle Burr, Kayla Tomm-Heller, Emma Heller, Jake Ranski, Aaron Brandt, Dan Gray, Brandon Marshall, Richard Kopp, Michael Caronchi, Roger Sustar, Maxwell Carter, Jesse Byrne, David Turben, Ann Dumont, Paul Abbey, Connie Abbey, Jamie King, Cory Hinton, Bryson Durst and Senator Jerry Cirino.

Mayor Turben called the meeting to order at 5:14 P.M.

All in attendance recited the Pledge of Allegiance.

Motion to approve the Mayor's appointment of Jeff Bilicic to the position of Police Captain effective December 13, 2025.

Chief of Police Barry Hendricks administered the Oath of Office to Captain Jeff Bilicic

MOTION to approve Minutes of the Previous Council Meeting on November 10, 2025

Motion was made by Ms. Scott, seconded by Mr. Harrold, and unanimously carried to approve the minutes of the November 10, 2025, meeting.

RESOLUTION 2025-32 Authorizing and approving the expenditure of funds

Motion was made by Mr. Allen, seconded by Ms. Scott to approve the expenditure of funds.

Roll call: Allen, Yes; Burk, Yes; Cooper, Yes; Harrold, Yes; King, Yes; Scott, Yes; Shibley, Yes;

Ordinance 2025-27 Authorizing the Mayor to enter into an agreement with the Board of Commissioners Lake County, Ohio, for Emergency Central Dispatch and Communication Services and to execute all agreements and contracts required with regard thereto, and declaring an emergency.

Motion was made by Mr. Shibley; seconded by Ms. Harrold to suspend the rules.

Roll call: Allen, Yes; Burk, Yes; Cooper, Yes; Harrold, Yes; King, Yes; Scott, Yes; Shibley, Yes;

Motion was made by Mr. King; seconded by Mr. Allen to adopt the ordinance.

Roll call: Allen, Yes; Burk, Yes; Cooper, Yes; Harrold, Yes; King, Yes; Scott, Yes; Shibley, Yes;

Ordinance 2025-28 Amending section 139.05, composition of Chapter 139, Police Department, of the codified ordinances of the Village of Kirtland Hills, and declaring an emergency.

Motion was made by Mr. King; seconded by Mr. Cooper to suspend the rules.

Roll call: Allen, Yes; Burk, Yes; Cooper, Yes; Harrold, Yes; King, Yes; Scott, Yes; Shibley, Yes;

Motion was made by Ms. Harrold; seconded by Ms. Scott to adopt the ordinance.

Roll call: Allen, Yes; Burk, Yes; Cooper, Yes; Harrold, Yes; King, Yes; Scott, Yes; Shibley, Yes;

Ordinance 2025-29 Establishing the salaries and hours of work of various officers and employees of the Village of Kirtland Hills, and declaring an emergency.

Motion was made by Ms. Scott; seconded by Ms. Burk to suspend the rules.

Roll call: Allen, Yes; Burk, Yes; Cooper, Yes; Harrold, Yes; King, Yes; Scott, Yes; Shibley, Yes;

Motion was made by Mr. King; seconded by Mr. Allen to adopt the ordinance.

Roll call: Allen, Yes; Burk, Yes; Cooper, Yes; Harrold, Yes; King, Yes; Scott, Yes; Shibley, Yes;

Ordinance 2025-30 To authorize a transfer of funds from Capital to General Fund, and declaring an emergency.

Motion was made by Ms. Scott; seconded by Mr. King to suspend the rules.

Roll call: Allen, Yes; Burk, Yes; Cooper, Yes; Harrold, Yes; King, Yes; Scott, Yes; Shibley, Yes;

Motion was made by Mr. Cooper; seconded by Ms. Harrold to adopt the ordinance.

Roll call: Allen, Yes; Burk, Yes; Cooper, Yes; Harrold, Yes; King, Yes; Scott, Yes; Shibley, Yes;

Ordinance 2025-31 To authorize a transfer of funds from General to Street Repair Fund, and declaring an emergency.

Motion was made by Ms. Scott; seconded by Ms. Harrold to suspend the rules.

Roll call: Allen, Yes; Burk, Yes; Cooper, Yes; Harrold, Yes; King, Yes; Scott, Yes; Shibley, Yes;

Motion was made by Mr. Cooper; seconded by Mr. King to adopt the ordinance.

Roll call: Allen, Yes; Burk, Yes; Cooper, Yes; Harrold, Yes; King, Yes; Scott, Yes; Shibley, Yes;

Ordinance 2025-33 To make additional appropriations for the current expenses and other expenditures of the Village of Kirtland Hills, Ohio, during the fiscal year ending December 31, 2025, and declaring an emergency.

Motion was made by Ms. Scott; seconded by Ms. Harrold to suspend the rules.

Roll call: Allen, Yes; Burk, Yes; Cooper, Yes; Harrold, Yes; King, Yes; Scott, Yes; Shibley, Yes;

Motion was made by Mr. Shibley; seconded by Mr. Allen to adopt the ordinance.

Roll call: Allen, Yes; Burk, Yes; Cooper, Yes; Harrold, Yes; King, Yes; Scott, Yes; Shibley, Yes;

Ordinance 2025-34 To make appropriations for current expenses and other expenditures of the Village of Kirtland Hills, Ohio, during the fiscal year ending December 31, 2026, and declaring an emergency.

Motion was made by Ms. Scott; seconded by Mr. King to suspend the rules.

Roll call: Allen, Yes; Burk, Yes; Cooper, Yes; Harrold, Yes; King, Yes; Scott, Yes; Shibley, Yes;

Motion was made by Mr. Cooper; seconded by Mr. Burk to adopt the ordinance.

Roll call: Allen, Yes; Burk, Yes; Cooper, Yes; Harrold, Yes; King, Yes; Scott, Yes; Shibley, Yes;

Chief's Report:

- Andrew Lubonovic is no longer with Verdantas.

Linda Harrold announced her retirement as Council President but will remain on council and committees.

Election of President of Council

MOTION was made by Mr. Cooper nominating Ms. Scott as President of Council, second by Mr. King. Nomination adopted by unanimous voice vote.

Mayor Turben expressed his sincere appreciation for Linda Harrold's outstanding service and dedication as Council President. He is pleased that she will continue to contribute her leadership and expertise as a member of the council and its committees.

Mayor Turben announced his retirement as Mayor.

Pursuant to the Charter, if the office of Mayor becomes vacant, the President of Council shall forthwith become Mayor for the unexpired term.

Law Director Steve Byron administered the oath of office to Mayor Alyson Scott.

Election of President and Vice President of Council

MOTION was made by Mr. Allen nominating Mr. King as President, second by Ms. Burk

MOTION was made by Ms. Burk nominating Mr. Allen as Vice President, seconded by Mr. Cooper

Nominations adopted by unanimous voice vote.

Law Director Steve Byron administered the oath of office to Council President King and Council Vice-President Allen.

Mayor's Report:

- Mayor Scott named Jack and Linda as President Emeritus and Mayor Emeritus respectively. This is a testament to their exceptional dedication, unwavering integrity, and outstanding contributions.

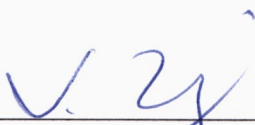
In a heartfelt tribute, State Senator Jerry Cirino recognized Mayor Jack Turben for forty years of devoted service to the Village of Kirtland Hills, thirty-one of them as its Mayor, praising his unwavering leadership and the lasting impact he has made on the community.

The next Council meeting will be held at the Village Hall at 8:30 A.M. on Monday, January 5, 2026.

Motion was made by Mr. Allen, seconded by Ms. Burk and unanimously carried to adjourn the meeting at 5:54 P.M.



Alyson Scott, Mayor

Attest: 

Jamie Zigman, Clerk-Treasurer