

ORDINANCE NO. 2026-02

**AN ORDINANCE APPOINTING JAMES R. O'LEARY AS
POLICE PROSECUTOR AND ASSISTANT LAW DIRECTOR,
ESTABLISHING THE COMPENSATION FOR THAT
POSITION, REPEALING CERTAIN ORDINANCES, AND
DECLARING AN EMERGENCY.**

WHEREAS, Section 7.1 of the Kirtland Hills Village Charter authorizes the Mayor to appoint a Village Law Director and Assistant(s) subject to confirmation by a majority vote of the members of Council; and

WHEREAS, the Mayor has appointed James R. O'Leary as Police Prosecutor and Assistant Law Director of and for Kirtland Hills Village.

**NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF KIRTLAND
HILLS VILLAGE, COUNTY OF LAKE, STATE OF OHIO:**

SECTION 1. That James R. O'Leary is hereby confirmed as Police Prosecutor/Assistant Law Director for Kirtland Hills Village, who shall perform such duties as determined by the Law Director and, upon the request of the Mayor or Law Director, act in his stead.

SECTION 2. That the Police Prosecutor/Assistant Law Director shall be paid and compensated as follows:

A. Effective January 1, 2026, for prosecuting all criminal and traffic cases, said Police Prosecutor shall be paid compensation in the amount of One Thousand One Hundred Eighty-Four Dollars (\$1,184) bi-weekly.

B. Effective January 1, 2026, for prosecuting all criminal and traffic cases in excess of sixty (60) hours per quarter, the Police Prosecutor/Assistant Law Director shall be paid on an hourly basis at the rate of One Hundred Twenty-Nine Dollars (\$129) per hour.

C. The Village shall reimburse the Police Prosecutor/Assistant Law Director for reasonable out-of-pocket expenses incurred in the performance of the duties provided therein, including such items as copying charges, printing, long distance telephone calls and travel expenses. Any expense in excess of one hundred dollars (\$100) shall be approved by the Mayor before it is incurred.

SECTION 3. That this Ordinance shall be effective January 1, 2026, and Ordinance No. 12-24-07 is hereby repealed as of December 31, 2025, subject to the payment of fees and expenses incurred under that Ordinance.

SECTION 4. That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this ordinance were adopted in an open meeting of this

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Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

SECTION 5. That this Ordinance constitutes an emergency in that the same provides for the immediate preservation of the public peace, health, safety and welfare of the residents of the Village of Kirtland Hills and is further necessary for the usual daily operation of the Village so as to provide continuing legal representation to the Village and shall therefore be in full force and effect immediately upon its passage.

PASSED: January 5 2026



CLERK/TREASURER



MAYOR