

**MINUTES OF THE KIRTLAND HILLS VILLAGE
COUNCIL MEETING
HELD IN THE VILLAGE HALL, MONDAY APRIL 20, 2026, AT 5:30 P.M.**

MEMBERS PRESENT: Mayor Scott, President King and Council Vice President Allen
Council Members Burk, Byrne, Harrold, and Shibley.

ALSO IN ATTENDANCE: Law Director Steve Byron, Chief Barry Hendricks, Clerk-Treasurer Jamie Zigman,
Greg Zakrajsek, Cory Hinton, and Eugene Holmes.

Mayor Scott called the meeting to order at 5:30 p.m.

All in attendance recited the Pledge of Allegiance.

MOTION to approve Minutes of the Previous Council Meeting on March 16, 2026

Motion was made by Mr. Allen, seconded by Mrs. Burk, and unanimously carried to approve the minutes of the March 16, 2026, meeting.

RESOLUTION 2026-10 Authorizing and approving the expenditure of funds

Motion was made by Mrs. Harrold, seconded by Mr. Shibley, and unanimously carried to approve to approve the expenditure of funds.

ORDINANCE 2026-11 Authorizing the Mayor to negotiate and enter into insurance contracts during the year 2026 for and on behalf of the Village of Kirtland Hills, and declaring an emergency.

Motion was made by Mrs. Harrold; seconded by Mr. King to suspend the rules.

Roll call: Allen, Yes; Burk, Yes; Byrne, Yes; Harrold, Yes; King, Yes; Shibley, Yes

Motion was made by Mr. Allen; seconded by Mr. Byrne to adopt the ordinance.

Roll call: Allen, Yes; Burk, Yes; Byrne, Yes; Harrold, Yes; King, Yes; Shibley, Yes

ORDINANCE 2026-12 Authorizing the Village to participate in the Ohio Department of Transportation winter contract (018-27) for road salt and to take any other action necessary to participate in the bulk purchasing of road salt for the 2026-2027 winter season, and declaring an emergency.

Motion was made by Mr. Allen; seconded by Mrs. Harrold to suspend the rules.

Roll call: Allen, Yes; Burk, Yes; Byrne, Yes; Harrold, Yes; King, Yes; Shibley, Yes

Motion was made by Mr. Byrne; seconded by Mrs. Burk to adopt the ordinance.

Roll call: Allen, Yes; Burk, Yes; Byrne, Yes; Harrold, Yes; King, Yes; Shibley, Yes

Finance Committee Report:

- GJ King reported the Village's current investment with Huntington is earning 3.5%. We are actively reviewing alternative options that could help the Village maximize its investment potential while remaining compliant with existing restrictions. Other advisors have already reached out offering their services and expertise. As we move forward, it will be important for the Village to establish a formal investment policy to guide future financial decisions.

Chief's Report:

- TextMyGov contract is complete, and training will begin this Wednesday. This new service will allow us to send timely alerts to residents about events, road closures, community updates, and other important news—helping us communicate faster and more effectively.

Through successful negotiations, we secured a lower annual and start-up fee of \$1,500, which includes an allowance of 25,000 text messages per year. Residents may opt in or out at any time. Welcome text messages will be sent to head of household as listed by the U.S. Postal Service, and additional household members may sign up through our website. We are hoping to get this new service up and running in the next few weeks.

- SiteStream contract is still in review. We are hoping this will be finalized by May.
- The Village will be hosting a Police Pals event for children between the age of 4 to 10 years old. This event will be held on May 17 from 2:00pm to 4:00pm. Flyers for this event will be sent to the residents on Monday evening and will be posted on the Village Facebook page. Mama Robertos kindly donated pizzas for this event.
- Waste management services are currently provided to residents at an annual cost of \$90,000. The proposal is to shift this cost directly to the residents to assist with budgetary hardship. Chief Hendricks reached out to Waste Management about our existing agreement; they would allow the Village to exit the contract as long as the Village continues to utilize their services. In this model, residents would be billed individually by the provider. We are currently in the process of obtaining the individual rates. If this transition occurs, the dumpsters currently available at the Village Hall for resident use would be removed.

Centennial Committee Report:

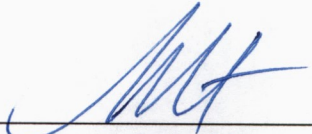
- Jen Burk reported that St. Hubert's Episcopal Church will host our Centennial Celebration on August 30th, with the event time to be finalized at either 3:00 p.m. or 4:00 p.m. St. Hubert's has generously offered to provide tours of the Church and will also feature live music by the band Fat City Lights. The committee is continuing to seek additional donations and sponsors to help support this momentous event.

Mayor's Report:

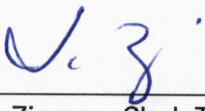
- Mayor Scott will be meeting with representatives from the Holden Arboretum to explore potential discounted rates for village residents. In addition, she has a meeting scheduled with Sam and Luke Petros on Thursday morning at their request. She will keep us updated on the outcomes of both discussions.

The next Council meeting will be held at the Village Hall at 5:30 P.M. on Monday, May 18, 2026.

Motion was made by Mrs. Harrold, seconded by Mrs. Burk and unanimously carried to adjourn the meeting at 6:17 P.M.



Alyson Scott, Mayor

Attest: 

Jamie Zigman, Clerk-Treasurer