

**MINUTES OF THE KIRTLAND HILLS VILLAGE
COUNCIL MEETING
HELD IN THE VILLAGE HALL, MONDAY JUNE 22, 2026, AT 5:30 P.M.**

MEMBERS PRESENT: Mayor Scott, President King and Council Vice President Allen
Council Members Burk, Byrne, Cooper, Harrold, and Shibley.

ALSO IN ATTENDANCE: Law Director Steve Byron, Chief Barry Hendricks, Clerk-Treasurer Jamie Zigman,
Jack Turben, and Cory Hinton.

Public Hearing on approving and adopting the tax budget of the Village of Kirtland Hills for the fiscal year
commencing January 1, 2027, submitting the same to the County Auditor.

Mayor Scott called the public hearing to order at 5:30 p.m..

No comments were made.

Mayor Scott adjourned the public hearing at 5:31 p.m.

Mayor Scott called the council meeting to order at 5:31 p.m.

All in attendance recited the Pledge of Allegiance.

MOTION to approve Minutes of the Previous Council Meeting on May 18, 2026

Motion was made by Mrs. Burk, seconded by Mr. King, and unanimously carried to approve the
minutes of the May 18, 2026, meeting.

RESOLUTION 2026-16 Authorizing and approving the expenditure of funds

Motion was made by Mr. Allen, seconded by Mrs. Harrold, and unanimously carried to approve to
approve the expenditure of funds.

RESOLUTION 2026-17 Approving and adopting the tax budget of the Village of Kirtland Hills for the fiscal
year commencing January 1 2027, submitting the same to the County Auditor, and declaring an emergency.

Motion was made by Mr. King, seconded by Mr. Byrne, and unanimously carried to suspend the
rules.

Roll call: Allen, Yes; Burk, Yes; Byrne, Yes; Cooper, Yes; Harrold, Yes; King, Yes; Shibley, Yes

Motion was made by Mrs. Harrold, seconded by Mr. Shibley, and unanimously carried to approve
and adopt the tax budget.

Roll call: Allen, Yes; Burk, Yes; Byrne, Yes; Cooper, Yes; Harrold, Yes; King, Yes; Shibley, Yes

ORDINANCE 2026-15 enacting a new chapter, 137, treasury investments, of the Kirtland Hills codified
ordinances to provide guidelines and regulations for treasury investments made by and on behalf of the
Village of Kirtland Hills, and declaring an emergency. (Second Reading)

Council will continue to review the ordinance to ensure it adequately meets the needs of Kirtland Hills.

ORDINANCE 2026-18 enacting a new chapter 315, "officer-operated handheld traffic law enforcement device" of title three, streets and traffic control devices, of part three, traffic code, of the codified ordinances of the Village of Kirtland Hills.

Council recommended updating the ordinance language to clearly define the number of miles per hour over the posted speed limit that would result in a civil penalty and to clarify the applicability of civil penalties within construction zones.

ORDINANCE 2026-19 establishing the salaries for the positions of Police Captain and Financial Consultant, the rate of pay when an officer is on Sitestream Patrol and amending the previously established salaries and hours of work of various officers and employees of Kirtland Hills Village.

Motion was made by Mrs. Burk, seconded by Mr. Byrne to suspend the roles.

Roll call: Allen, Yes; Burk, Yes; Byrne, Yes; Cooper, Yes; Harrold, Yes; King, Yes; Shibley, Yes

Motion was made by Mr. Cooper, seconded by Mrs. Harrold to pass the ordinance.

Roll call: Allen, Yes; Burk, Yes; Byrne, Yes; Cooper, Yes; Harrold, Yes; King, Yes; Shibley, Yes

MOTION to approve of appointing the chairperson for the Planning and Zoning Committee

Motion was made by Mr. King, seconded by Mr. Cooper and unanimously carried to appoint the chairperson and member terms for the Planning and Zoning Committee

Chairperson for Planning and Zoning Committee – Jennifer Burk
Member – Cory Hinton term to 2028 and John Connor term to 2027

MOTION to approve of appointing the chairperson and member terms for the Board of Zoning Appeals Committee

Motion was made by Mrs. Burk, seconded by Mr. King and unanimously carried to appoint the chairperson and member terms for the Board of Zoning Appeals Committee

Chairperson for Board of Zoning Appeals – Linda Harrold
Members – Jeff Malish term to 2026, Greg Zakrajsek term to 2027, and Rich Holmes term to 2028

MOTION to approve of appointing the chairperson for the Architectural Board of Review Committee

Motion was made by Mr. King, seconded by Mrs. Harrold and unanimously carried to appoint the chairperson for the Architectural Board of Review Committee

Chairperson for Architectural Board of Review Committee – Ben Cooper

Centennial Committee Report:

- The committee gratefully acknowledged a generous donation of \$5,000 from Randy Carver and \$1,000 from St. Hubert's Church to cover expenses for the Village Centennial celebration.
- Plans for the photo contest were reviewed. The contest will include four categories:

1. Grades 5–8

2. Grades 9–12
3. Adult Professional Photographer
4. Adult Non-Professional Photographer

Gift cards will be awarded to the winners, generously donated by Jeff Shibley's family restaurant, Yours Truly.

- Banners have been posted throughout the village, and many historical photographs have been collected. The History of the Village section has been added to the village website, and all are encouraged to review it and provide feedback.
- The committee is also exploring ideas for commemorative T-shirts and a time capsule as part of the celebration activities.

Chief's Report:

- We are still waiting on the quote from Waste Management for potential changes for 2027.
- We have received reports of the dumpsters overflowing. Upon review, it appears that improper use of the dumpsters, particularly during weekends, is contributing to the problem. We appreciate everyone's cooperation in using the dumpsters appropriately to help prevent future overflow issues.
- TextMyGov is now up and running. Every household should have received a welcome text. If you did not receive it, you can sign up through our website. More than one member of a household may enroll in the service; however, only one household member would have received the initial welcome text.
- We are still actively seeking committee members. Please reach out to your neighbors and encourage anyone who may be interested to consider joining one of our open committees. Their participation would be greatly appreciated.

Mayor's Report:

- Request that the Finance Committee meet with Huntington Bank to discuss our investments and establish a schedule for quarterly review meetings.

MOTION to adjourn to executive session for the purpose of discussing pending or imminent litigation.

Motion was made by Mr. Cooper, seconded by Mrs. Harrold, and unanimously carried to adjourn to Executive Session for the purpose of discussing pending or imminent litigation.

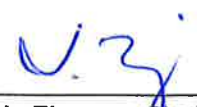
Roll call: Allen, Yes; Burk, Yes; Byrne, Yes; Cooper, Yes; Harrold, Yes; King, Yes; Shibley, Yes

The next Council meeting will be held at the Village Hall at 5:30 P.M. on Monday, July 20, 2026.

Motion was made by Mrs. Burk, seconded by Mr. Allen and unanimously carried to adjourn the meeting at 7:26 P.M.



Alyson Scott, Mayor

Attest: 

Jamie Zigman, Clerk-Treasurer