MINUTES OF THE KIRTLAND HILLS VILLAGE

COUNCIL MEETING

HELD IN THE VILLAGE HALL, MONDAY July 20, 2026, AT 5:30 P.M.

MEMBERS PRESENT: Mayor Scott
Council Members Burk, Byrne, and Shibley.

ALSO IN ATTENDANCE: Law Director James O'Leary, Chief Barry Hendricks, Clerk-Treasurer Jamie Zigman, and Cory Hinton.

Via Teams: Cooper and President King

Mayor Scott called the council meeting to order at 5:30p.m.

All in attendance recited the Pledge of Allegiance.

MOTION to approve Minutes of the Previous Council Meeting on June 15, 2026

Motion was made by Mrs. Burk, seconded by Mr. Shibley, and unanimously carried to approve the minutes of the June 15, 2026, meeting.

MOTION to approve Minutes of the Special Meeting on July 9, 2026

Motion was made by Mr. Byrne, seconded by Mr. Shibley, and unanimously carried to approve the minutes of the July 9, 2026, special meeting.

RESOLUTION 2026-20 Authorizing and approving the expenditure of funds

Motion was made by Mrs. Burk, seconded by Mr. Byrne, and unanimously carried to approve to approve the expenditure of funds.

ORDINANCE 2026-15 enacting a new chapter, 137, treasury investments, of the Kirtland Hills codified ordinances to provide guidelines and regulations for treasury investments made by and on behalf of the Village of Kirtland Hills, and declaring an emergency. (Third Reading)

Motion was made by Mr. King, seconded by Mrs. Burk, and unanimously carried to table the ordinance.

Roll call: Burk, Yes; Byrne, Yes; Cooper, Yes; King, Yes; Shibley, Yes

Ordinance 2026-18 enacting a new chapter 315, "officer-operated handheld traffic law enforcement device" of title three, streets and traffic control devices, of part three, traffic code, of the codified ordinances of the Village of Kirtland Hills, and declaring an emergency. (Second Reading)

Motion was made by Mr. Shibley, seconded by Mrs. Burk, and unanimously carried to suspend the rules.

Roll call: Burk, Yes; Byrne, Yes; Cooper, Yes; King, Yes; Shibley, Yes

Amended – Removal of Harrold from roll call
Amended – Added declaring an emergency and second reading for Ordinance 2026-18

Amended

Motion was made by Mrs. Burk, seconded by Mr. Shibley, and unanimously carried to pass the ordinance

Roll call: Burk, Yes; Byrne, Yes; Cooper, Yes; King, Yes; Shibley, Yes

MOTION to approve of appointing a member for the Planning and Zoning Committee

Motion was made by Mr. Byrne, seconded by Mrs. Burk and unanimously carried to appoint the member for the Planning and Zoning Committee

Member – Ryan Smith term to 2026

MOTION to approve of appointing a member for the Architectural Board of Review Committee

Motion was made by Mr. Byrne, seconded by Mrs. Burk and unanimously carried to appoint the member for the Architectural Board of Review Committee

Member – Ryan Smith term to 2028

Board of Zoning Appeals Report:

- The Board tabled a request for a five-car detached garage that would have been only one foot from a property line instead of the required fifty feet. A site visit revealed the property conditions differed from earlier descriptions. A possible land swap with the neighboring property owner was suggested to resolve setback issues while maintaining required acreage. If property lines are adjusted appropriately, the project may proceed without needing a variance.

Centennial Committee Report:

- A bur oak tree will be planted at Village Hall in honor of Mayor Jack Turben, with a dedication planned for late August.
- Centennial T-shirts have been designed and will eventually be available through an online store.
- Centennial banners will remain displayed throughout the anniversary year, with discussion of selling them afterward.
- The committee decided **not** to pursue a time capsule due to cost and logistics. Planning continues for the community picnic, newsletter, historical articles, trivia, and other centennial activities.

Chief's Report:

- Recruitment continues for additional committee volunteers.
- Waste Management is still reviewing contract in legal. The Village concerns about illegal dumping at dumpsters is still an issue.

Amended

Amended – Removal of Harrold from roll call
Amended – Added declaring an emergency and second reading for Ordinance 2026-18

- Radar equipment has been received, and officers are identifying safe enforcement locations on I90. Warning notices for the new traffic enforcement program will begin August 1.

Mayor's Report:

- The Village's property and casualty insurance renewal increased approximately 4.3%, which was considered favorable compared to current market trends. Coverage includes liability protection for zoning matters and legal representation. Cybersecurity insurance remains at $1 million because county IT systems provide additional protection.

The next Council meeting will be held at the Village Hall at 5:30 P.M. on Monday, August 10, 2026.

Motion was made by Mrs. Burk, seconded by Mr. Shibley and unanimously carried to adjourn the meeting at 6:11 P.M.

Alyson Scott, Mayor

Attest: _____
Jamie Zigman, Clerk-Treasurer

Amended

Amended – Removal of Harrold from roll call
Amended – Added declaring an emergency and second reading for Ordinance 2026-18